

REPUBLIC OF ZAMBIA

Form QPR 1B



SIAVONGA TOWN COUNCIL

DETAILED QUARTERLY PROCUREMENT REPORT

PROCURING ENTITY	SIAVONGA TOWN COUNCIL
DATE OF REPORT	13TH OCTOBER, 2023
REPORTING QUARTER	THIRD QUARTER 2023

The Quarterly Procurement Report table should be completed by the Secretary of the Procurement Committee of the Procuring Entity and submitted by the 15th of the month after the reporting quarter

PART A: PROCUREMENTS IN PROGRESS								
Item No.	Tender Number	Description	Procurement Method	Source of Funds	Date of Invitation & Date of closing	Number of Bids Received	Date of Approval	Estimated Amount
1	STC/WORKS/CDF/08/07/2022	Construction of a 1x2 classroom block at Jakata	Simplified bidding	C.D.F	08/07/2022 - 26/07/2022	Three quotations	13/09/22	K421,795.21
2	STC/WORKS/INSTALLATION/CDF/19/12/2022	Construction of the ablution block at Matua	Simplified bidding	C.D.F	10/07/2023 - 31/07/2023	Three Quotations	23/01/2023	K299,780.00

3	STC/WORKS INSTALLATION /CDF/19/12/22	Construction of a Staff house at Munduludulu primary school	Simplified bidding	C.D.F	10/07/2023 31/07/2023	Three Quotations	24 th January 2023	K343,168.00
4	STC/WORKS /12/12/2022	Contractor for the construction of a staff house at Dibwi	Simplified bidding	C.D.F	10/07/2023 19/07/2023	Three Quotations	24 th January 2023	K444,112.38
5	STC /WORKS/CDF/ 03/27/04/2023	Construction of semi-detached staff house at Hanabuchi community school	Simplified Bidding	C.D.F	15/05/2023 29/05/2023	Three quotation	19 th June 2023	K730,373.21
6	STC /WORKS/CDF/ 03/27/04/2023	Construction of a market shelter at Sianyolo	Simplified Bidding	C.D.F	15/05/2023 29/09/2023	Three quotation	19 th June 2023	K538,611.85
7	STC /WORKS/CDF/ 03/27/04/2023	construction of 1x2 classroom block(CRB) Hanunka	Simplified Bidding	C.D.F	27/04/2023 11 /05/2023	Three quotation	19 th June 2023	K500,000.00
8	STC /WORKS/CDF/ 03/27/04/2023	Construction of staff at Hanunka community school	Simplified Bidding	C.D.F	27/04/2023 11 /05/2023	Three quotation	19 th June 2023	K475,678.47
9	STC/LB/IFB/02/ 27/03/2023	Supply and delivery of one low bed truck horse & trailer	National bidding	C.D.F	08/09/2023 16/10/2023	Variety Quotations	6 th July, 2023	1,737,000.00
10	ZVDF/MATUA HOSITAL	Mini hospital at Matua	Simplified Bidding	ZRA/ZVDF	18 th May 22 1 st june,22	Three quotation	18 th July, 2022	K250,000.00
11	STC/INSTALLATI ON/WORKS/C APITAL/04/27/	Installation of solar street lights	Simplified Bidding	CDF	05/05/2023 26/05/2023	Three quotation	6 th July, 2023	656,500.00

	04/2023							
12	STC/IFB/01/16/02/2023	Supply, delivery, installation and testing various medical equipment	National bidding	CDF	10/07/2023 19/07/2023	Variety quotations	16 th May, 2023	1,304,400.00
13	STC/WORK/CD F/03/27/04/2023	Construction of a staff house at Mpango health post	Simplified Bidding	CDF	27/04/2023 11/05/2023	Three quotations	19 th June 2023	K500,000.00

PART B: PROCUREMENTS COMPLETED

Item No.	Tender Number/ Contract Number (LPO No.)	Description	Date of Notification(if Applicable)	Name of Supplier/ Contractor	Source of Funds	Date of Completion	Contract Sum	Amount Paid ZMW	Balance
01	0005	Kitchen stock	N/A	Vincent ndoricimpa general dealers	Revenue	2-04-2023	8,312.00	8,312.00	NIL
02	0007	Kitchen stock	N/A	Defket general supplier	Revenue	2-04-2023	11,920.00	11,920.00	NIL
03	0008	Corporate shirts	N/A	Eureka hardware and	revenue	2-04-2023	56,000.00	56,000.00	NIL
04	0009	Electrical materials	N/A	Tally construction and general dealers	Revenue	3-04-2023	7,200.00.00	7,200.00	NIL
05	0012	Welding materials	N/A	Patience suppliers	Revenue	3-04-2023	8,735.00	8,735.00	NIL
06	0014	Spares	N/A	Delta auto equipment	Revenue	3-04-2023	53,611.00	53,611.00	NIL
07	0015	Building materials	N/A	Patience supplier	Revenue	03-04-2023	11,871.00	11,871.00	NIL
08	0016	Tires	N/A	Tyre king	Revenue	3-04-2023	18,128.00	18,128.00	NIL
09	0017	fuel	N/A	S.G.C investment limited	Revenue	03-04-2023	30,222.00	30,222.00	NIL
10	0018	Servicing of a vehicle	N/A	Cafao investment Zambia limited	Capital project	03-04-2023	7,522.00	7,522.00	NIL
11	0019	Banner	N/A	Defket general supplier	Revenue	03-04-2023	850.00	850.00	NIL
12	0022	Tools	N/A	Truvik	Revenue	03-04-2023	28,820.00	28,820.00	NIL

				construction supplier					
13	0024	Electrical materials	N/A	Tally construction and general dealer	Revenue	03-04-2023	5,570.00	5,570.00	NIL
14	0025	Dstv subscription	N/A	Ruch queen	Revenue	03-04-2023	4,500.00	4,500.00	NIL
15	0026	Stationery	N/A	Defket general supplier	Revenue	03-04-2023	14,523.00	14,523.00	NIL
16	0027	Kitchen stock	N/A	Machole enterprises	Revenue	03-04-2023	21,00.00	21,000.00	NIL
17	0028	Kitchen stock	N/A	Vincent ndoricimpa general dealers	Revenue	03-04-2023	17,067.00	17,067.00	NIL
18	0801	Fuel	N/A	S,G,G Investment limited	Revenue	03/04/2023	28,119.60	28,1`19.60	NIL
19	0802	Transportation of households goods	N/A	Sakwa logistic general dealers	Revenue	03/04/2023	9,000.00	9,000.00	NIL
20	0803	Cleaning materials	N/A	Witching trading	Revenue	03/04/2023	19,859.09	19,859.09	NIL
21	0807	Building materials	N/A	Tally construction And general dealers	Revenue	12/04/2023	93,750.00	93,750.00	NIL
22	0809	Fuel	N/A	S.GC Investment limited	Revenue	18/04/2023	33,490.80	33,490.80	
23	0810	Refreshments	N/A	Lakeview lodge	Revenue	18/04/2023	1,062.00	1,062.00	NIL
24	0811	Transportation	N/A	Planet range	Revenue	18/04/2023	18,900.00	18,900.00	NIL

25	0812	Fuel	N/A	S.G.C Investment limited	Revenue	18/04/2023	14,619.00	14,619.00	NIL
26	0813	Kitchen stock	N/A	Vincent ndoricimpa general dealers	Revenue	18/04/2023	2,320.00	2,320.00	NIL
27	0814	Baxcel 2023 renewal	N/A	Nkisino construction general	Revenue	18/04/2023	11,000.00	11,000.00	NIL
28	0815	Beverages	N/A	Vincent ndoricimpa general dealers	Revenue	18/04/2023	30,550.00	30,550.00	NIL
29	0816	Kitchen stock	N/A	Mangajeka investment limited	Revenue	18/04/2023	4,300.00	4,300.00	NIL
30	0817	Zesco power unites		Zesco power limited	Revenue	19/04/2023	4,846.00	4,846.00	NIL
31	0818	Spare parts	N/A	Muba automotive	Revenue	19/04/2023	3,225.00	3,225.00	NIL
32	0819	Zesco power unites	N/A	Zesco power limited	Revenue	19/04/2023	4,846.00	4,846.00	NIL
33	0821	Servicing of a vehicle	N/A	Cfao motors Zambia limited	Revenue	19/04/2023	12,776.65	12,776.65	NIL
34	0822	Stationeries	N/A	Susati construction	Revenue	19/04/2023	880.00	880.00	NIL
35	0823	Building materials	N/A	Patience supplier	Revenue	20/04/2023	3,705.00	3,705.00	NIL
36	0824	Fuels	N/A	Zesco power limited	Revenue	20/04/2023	3,679.00	3,679.00	NIL
37	0825	Kitchen stock	N/A	Vincent ndoricimpa general dealer	Revenue	20/04/2023	8,710.00	8,710.00	NIL

38	0826	Electrical materials	N/A	Patience supplier	Revenue	20/04/2023	950,00	950.00	NIL
39	0828	Electrical materials	N/A	Patience supplier	Revenue	20/04/2023	5,680.00	5,680.00	NIL
40	0032	Building materials	N/A	Patience supplier	Revenue	08-05-2023	9,685.00	9,685.00	NIL
41	0837	Refreshments	N/A	Vincent Ndoricimpa general dealers	Revenue	11/05/2023	2,496.00	2,496.00	NIL
42	0838	Stationeries	N/A	Whitchin trading's	Revenue	11/05/2023	2,940.00	2,940.00	NIL
43	0839	Beverages	N/A	Vincent Ndoricimpa general dealer	Revenue	11/05/2023	26,720.00	26,720.00	NIL
44	0841	Stationeries	N/A	Nchenzo enterprises	Revenue	11/05/2023	45,037.00	45,037.00	NIL
45	0845	Electrical materials	N/A	Defket general supplier	Revenue	22/05/2023	9,075.00	9,075.00	NIL
46	0847	Electrical materials	N/A	Truvick construction and supplier	Revenue	22/05/2023	7,570.00	7,570.00	NIL
47	0848	Servicing of photocopy machine	N/A	Euco trending	Revenue	22/05/2023	17,090.00	17,090.00	NIL
48	0849	Refreshments	N/A	Lakeview lodge	Revenue	22/05/2023	2,220.00	2,220.00	NIL
49	0850	Refreshments	N/A	Lakeview lodge	Revenue	22/05/2023	4361.00	4361.00	NIL
50	0202	Kitchen stocks	N/A	Vincent ndoricimpa general dealers	Revenue	23/05/2023	22,141.00	22,141.00	NIL
51	0203	Building materials	N/A	God is great	Revenue	24/05/2023	27,550.00	27,550.00	NIL

52	0204	Fuels	N/A	S.G.C Investment limited	Revenue	24/05/2023	20,000.00	20,000.00	NIL
53	0205	Zesco power unites	N/A	Zesco Zambia limited	Revenue	29/05/2023	5,000.00	5,000.00	NIL
54	0206	Fuels	N/A	S.G.C Investment limited	Revenue	30/05/2023	10,348.00	10,348.00	NIL
55	0207	Regassing vehicle	N/A	AC electrical refrigeration	Revenue	30/05/2023	900.00	900.00	NIL
56	0208	Advert	N/A	Radio kariba	Revenue	30/05/2023	2,500.00	2,500.00	NIL
57	0210	line table	N/A	Banley hardware and general	Revenue	30/05/2023	12,000.00	12,000.00	NIL
58	0212	Seal machine	N/A	Mukoma investment limited	Revenue	30/05/2023	1,798.00	1,798.00	NIL
59	0213	Stationeries	N/A	Speed trends	Revenue	30/05/2023	950.00	950.00	NIL
60	0214	Zesco power unites	N/A	Zesco power limited	Revenue	01/06.2023	6000.00	6000.00	NIL
61	0251	PPE S	N/A	Defket general suppliers	Revenue	01/06/2023	6,360.00	6,360.00	NIL
62	0221	Fuels	N/A	S.G.C investment limited	Revenue	05/06/2023	32,805.00	32,805.00	NIL
63	0222	Fuels	N/A	S.G.C Investment limited	Revenue	06/06/2023	2,187.00	2,187.00	NIL
64	0223	Fuels	N/A	S.G.C Investment limited	Revenue	06/06/2023	1,530.90	1,530.90	NIL
65	0224	Fuels	N/A	S.G.C Investment limited	Revenue	06/06/2023	489.00	489.00	NIL
67	0225	Television	N/A	Radian store	Revenue	06/06/2023	19,980.00	19,980.00	NIL
68	0227	Fuels	N/A	S.G.C Investment limited	Revenue	06/06/2023	2,700.00	2,700.00	NIL

69	0228	Fuels	N/A	S.G.C Investment limited	Revenue	06/06/2023	1,530.00	1,530.00	NIL
70	0233	Fuels	N/A	S.G.C Investment limited	Revenue	12/06/2023	8,966.7	8,966.70	NIL
71	0234	Kitchen stock	N/A	Manchole enterprises	Revenue	15/06/2023	2,100.00	2,100.00	NIL
72	0235	Beverages Bar stocks	N/A	Vincent ndoricimpa general dealers	Revenue	15/06/2023	2,080.00	2,080.00	NIL
73	0237	Beverages Bar stocks	N/A	Master-kent distributors	Revenue	15/06/2023	14,915.00	14,915.00	NIL
74	0238	Home ensures	N/A	Home ware city	Revenue	16/06/2023	16,990.00	16,990.00	NIL
75	0239	Kitchen stock	N/A	God is great	Revenue	16/06/2023	4,620.00	4,620.00	NIL
76	0240	Kitchen stocks	N/A	Vincent ndoricimpa general dealers	Revenue	16/06/2023	13,515.00	13,515.00	NIL
77	0241	Dstv subscription	N/A	Ruch queen	Revenue	16/06/2023	7,200.00	7,200.00	NIL
78	0242	Zesco power unites	N/A	Zesco power limited	Revenue	16/06/2023	8,000.00	8,000.00	NIL
79	0243	Electrical materials	N/A	Keyo tech	Revenue	16/06/2023	18,751.00	18,751.00	NIL
80	0244	plumbing materials	N/A	Patience supplier	Revenue	16/06/2023	2,075.00	2,075.00	NIL
81	0245	Fuels	N/A	S.G.C Investment limited	Revenue	16/06/2023	15,309.00	15,309.00	NIL
82	0246	Fuels	N/A	S.G.C Investment limited	Revenue	19/06/2023	8,966.70	8,966.70	NIL
83	0247	Solar batteries	N/A	Solar kit energy	C.D.F	19 th June 2023	9,374.00	9,374.00	NIL

84	0248	Transportation of blocks	N/A	Derihaji general dealers	C.D.F	19 th June 2023	2,400.00	2,400.00	NIL
85	0249	Building materials	N/A	Ngolwa's enterprises	C.D.F	19 th June 2023	4,500.00	4,500.00	NIL
86	STC/WORKS /INSTALLATION /CDF/19/12/2022	Solar electrical installation	N/A	Invetax business Solution	C.D.F	4 th August 2023	K1,60,756.00	K160,756.00	NIL
87	STC/WORKS /INSTALLATION /CDF/19/12/2022	Solar electrical at installation Monga health post	N/A	Loongo construction limited	C.D.F	4 th August 2023	K175,000.00	K175,000.00	NIL
87	STC/WORKS /12/12/2022	contract for the construction of a staff house at Dibbwi	N/A	Susati construction & general dealers	C.D.F	20 th March 2023	K444,112.38	K444,112.38	NIL
89	STC/WORKS /INSTALLATION /12/19/2022	Construct for the construction of a staff house at Hamanjata	N/A	Tally construction & general dealers	C.D.F	20 th march 2023	K441,185.48	K441,185.48	NIL
90	STC/WPRKS/CDF /08/07/2022	Construction of a staff house at jakata primary school	N/A	Smart express limited	C.D.F	14 th January 2023	K292,754.42	K292,754.42	Nil

91	STC/WORKS/CD F/04/11/2022	Construction of 1x3 classroom block at matua secondary Simamba	N/A	Money hardware Zambia limited	C.D.F	8 th August 2023	K699,649.36	K699,649.36	NIL
92	STC/WORKS/CD F/08/07/2022	Construction of a staff house at chaanga	N/A	Kwacha industries &hardware limited	C.D.F	14 th January 2023	K367,080.52	K367,080.52	Nil

PART C: CONTRACTS SIGNED									
Item No.	Contract/ Tender Number	Description	Name of Supplier/ Contract or	Source of Funds	Date of Contract Award by PC	Date Contract Signed	Contract Value	Contract Manager Appointed	Status of Execution (%)
	STC/WORKS/C DF/08/07/2022	Construction of a 1x2 Classroom block at jakata	Simplified bidding	Constituency Development Funds	12 th November 2022	05 th October 2022	K421,795.21	Director of works	80%
1	GRZ/STC /EF/01/21	Construction of Civic Centre Phase 1	Ngalitas Hardwar e & Electrical Limited	Capital Project	26 th February 2023	29 th March, 2023	K463,782.00	Director of Works	100%
2	STC/WORKS/ INSTALLATIONC DF /19/12/2022	Construction of the ablution block at Matua	Simplified bidding	Constituency Development Funds	25 TH February 2023	20 TH Mach 2023	K299,780.00	Director of Works	95%
3	STC/WORKS /INSTALLATION /CDF/19/12/20 22	Solar electrical installation at chaanga	Simplified bidding	Constituency Development Funds	25 TH February 2023	20 TH Mach 2023	K160,756.00	Director of Works	98%
	STC/WORKS /INSTALLATION /CDF/19/12/20 22	Solar electrical at installation Moonga health post	Simplified bidding	Constituency Development Funds	25 TH February 2023	20 TH March20 23	K175,000.00	Director of Works	100%
	STC/WORKS /INSTALLATION	Contract for the construction heath	Simplified bidding	Constituency Development	20 TH February	20 TH March	K500,000.00	Director of	70%

	/CDF/19/2022	post at Chalokwa		Funds	2023	2023		Works	
	STC/WORKS INSTALLATION /CDF/19/12	Construction of a Staff house at munduludulu primary school	Simplified bidding	Constituency Development Funds	20 TH February 2023	20 TH March 2023	K343,168.00	Director of Works	95%
	STC/WORKS /12/12/2022	Construction of a staff house at Dibbwi	Simplified bidding	Constituency Development Funds	20 TH February 2023	20 TH March 2023	K444,112.38	Director of Works	97%
	STC/WORK/16/ 02/2023	Supply delivery of various medical equipments	Simplified bidding	Constituency Development Funds	26 th June 2023	24 th July 2023	1,304,400.00	Director of Works	50%
	STC/WORKS /INSTALLATION /12/19/2022	construction of a staff house at Hamanjata	Simplified bidding	Constituency Development Funds	24 th February 2023	20 th march 2023	K441,185.48	Director of works	100%
	STC/WORKS/INS TALLATION/CDF /19/12/2023	Construction of the ablution block at Matua secondary school	Simplified bidding	Constituency Development Funds	24 th February 2023	20 TH March 2023	K299,780.00	Director of works	100%
	STC/WORKS/C DF/03/27/04/20 23	Construction of a self- contained, detached staff house at Hanabuchi community school	Simplified bidding	Constituency Development Funds	24 th September 2023	16 th August 2023	K730,373.21	Director of works	30%
	STC/WORKS/C DF/03/27/04/20 23	Construction of a staff house at Hanunka community school	Simplified bidding	Constituency Development Funds	12 th September 2023	16 th August 2023	K481,113.00	Director of works	45%
	STC/WORK/CD F/03/27/04/202 3	Construction of 1x2 classroom block CRB at Siamatika primary school	Simplified bidding	Constituency Development Funds	12 th September 2023	16 th August 2023	K500,000.00	Director of works	50%
	STC/WORKS/C DF/04/11/2022	Construction of a 1x3 classroom block at Matua secondary School	Simplified bidding	Constituency Development Funds	13 th November 2023	12 TH Decemb er 2022	K699,649.36	Director of works	
	STC/WORK/CD	Construction of a staff	Simplified	Constituency	12 th	16 th	K500,000.00	Director of	

	F/03/27/04/2023	house at Mpango health post	bidding	Development Funds	September 2023	August 2023		works	
	STC/LB/IFB/02/27/03/2023	Supply and delivery of a lowbed	Simplified bidding	Constituency Development Funds	12 th September 2023	15 TH August 2023	K1,737.000.0	Director of works	

Continue on additional pages if necessary

PART D: CONTRACT AMMENDMENTS

Contract Number	Description	Name of Supplier/ Contractor	Source of Funds	Date of Approval by PC	Date of Approval by MOJ	Date of Amendment Signing	Initial Contract sum	Amende d Contract Sum	Details of Amendment

Continue on additional pages if necessary

I hereby certify that the above is a true and accurate record of procurement transactions under the authority of the Controlling Officer/Chief Executive Officer.

Name: Coster M. Mutandi

Signature: _____

Controlling Officer/Chief Executive Officer

Date: _____

Name: Clement Maleka

Signature: _____

Head Procurement Unit

Date: _____